

COMMUNICATIONS/POLICY COMMITTEE MEETING AGENDA- Non-confidential

Wednesday July 18, 2018 9:00 a.m.

Attendance: Dr. Hart, Robyn Mikaelian, Anna Shinn, Carol Hample, Jason Bohm

1. Front Office Procedures and Guidelines for Visitors-notes shared were based off of professional day with office staff given by the police in the Spring.

Administrative meeting to take place for putting into effect a consistent, written procedure across the district. Important to maintain the same school to school.

2. Policies and Regulations for Discussion:

- o Policy and Regulation 5350 - Student Suicide Prevention (M – revised)- consideration needs to be made when/who is contacting parents when we are dealing with incidents in our schools. Dr. Hart to do some looking into and will continue discussion next meeting.

- o Policy 5533 – Student Smoking (M – revised)

1. letter from attorney-recommendations being made to address last meetings concerns.
2. revisions proposed by the attorney- add in "recommend additional educational and intervention programs at the expense of the parents." to additional programs.

Additional language as to disciplinary measures and their minimums.

First read next board meeting.

Consistency throughout district in terms of discipline needed. Code of conduct needs some review.

- o Policy 8561 – Procurement Procedures for School Nutrition Programs (R - new)-much of the language is included in our contract. Maschio's is willing to send us a letter assuring their compliance. Access being given for us to look further into their purchasing. Their transparency is comforting.

Additions of "refer to appendix" to #2 and "centralized system and individual school" to #3. First read next board meeting.

Look into food option choices at all schools. Certain schools seem to come out on top. Perhaps more choices or additions at other buildings.

3. Update from Attorney:

Policy and Regulation 7441 – Electronic Surveillance in School Buildings and on School Grounds The purpose of the cameras is for school safety. Review of RTEA concerns and the communications between admin and RTEA from June, particularly the differences in the case of Belleville.

4. Strauss Esmay *Public Access Online Service* and users-search feature to be added so that policies can be easier accessed. Regulations would also be added as we assure they are up-to-date.

Small cost associated for the feature. 15 total employees currently have access to SE website, also at a cost per employee. Will easily be made up with elimination of unnecessary employee access and canceling unused accounts.

5. Future Meetings and Proposed Agenda Items

Next meeting Tuesday Aug 21st just before new teacher luncheon.

Revisit of 5535 and 7440 due to signage and ability to enforce.

Sept newspaper article due Aug 15. Proposed topic was "Everything New Around District".

Wayne was a possible but Dr. Hart may want to start the year.